

FREE IT CHECKLIST FOR CONSTRUCTION TEAMS

STAY SECURE, PRODUCTIVE, AND CONNECTED - EVEN ON THE JOB SITE

DEVICE & ENDPOINT MANAGEMENT

- ☐ Laptops and tablets assigned to all field supervisors and foremen
- ☐ Rugged mobile devices for onsite use (drop-resistant, dust/waterproof)
- ☐ Mobile Device Management (MDM) in place for remote wiping and updates
- ☐ Antivirus/EDR (e.g., Datto EDR or SentinelOne) installed on all endpoints
- ☐ Remote monitoring and patching enabled via RMM (e.g., Kaseya)

INTERNET & CONNECTIVITY

- ☐ Portable 5G or LTE failover internet solutions for job sites
- ☐ VPN access for remote users with MFA (e.g., Fortinet, SonicWall)
- ☐ Site-to-site VPN or SD-WAN for trailers/offices connecting to HQ

CYBERSECURITY

- ☐ MFA enforced across all email, VPN, and critical systems
- ☐ Web filtering and DNS protection (e.g., ThreatLocker or Cisco Umbrella)
- ☐ Phishing simulation and user security awareness training
- ☐ Firewall configured and updated (e.g., SonicWall, Fortinet)
- ☐ Regular vulnerability scans and remediation reports

FILE SHARING & COLLABORATION

- ☐ Centralized cloud file system (e.g., SharePoint, Dropbox Business)
- ☐ Access permissions reviewed quarterly
- ☐ Offline sync enabled for field use with poor connectivity
- ☐ Versioning and backup enabled for critical plans and drawings

BACKUP & DISASTER RECOVERY

- ☐ Onsite and offsite backups using Datto or similar BDR solution
- ☐ Cloud backups for Microsoft 365 (Exchange, SharePoint, OneDrive)
- ☐ Daily backup checks and automated alerting for failures
- ☐ Disaster Recovery plan tested quarterly

PROJECT & OPERATIONS SOFTWARE

- ☐ Core apps: Procore, Buildertrend, AutoCAD, QuickBooks, etc., installed and updated
- ☐ Integration between accounting, estimating, and project management tools
- ☐ License tracking and renewals monitored

USER ACCESS & OFFBOARDING

- ☐ Standard onboarding process documented (device provisioning, email setup, software access)
- ☐ Offboarding process enforced with immediate disabling of accounts
- ☐ Quarterly audit of active vs. inactive users
- ☐ Password policy enforced (complexity + expiration)

COMPLIANCE & DOCUMENTATION

- ☐ IT policies in place: Acceptable Use, Password, BYOD, Incident Response
- ☐ Signed IT Acceptable Use Policy from all users
- ☐ Compliance with OSHA, CMMC, or NIST (for federal contractors)
- ☐ Cyber liability insurance reviewed annually

SUPPORT & RESPONSE

- ☐ Guaranteed response SLAs from MSP (e.g., <15 min response, <2 hr resolution)
- ☐ 24/7 support or escalation procedure documented
- ☐ Remote support tools deployed (e.g., Splashtop, ConnectWise)
- ☐ Field team contact cards with IT support info printed and distributed

BONUS: WANT HELP IMPLEMENTING THIS?

SCHEDULE A FREE 15 MINUTE STRATEGY CALL!

Visit www.ImpressComputers.com or call 281-647-9977.

